



## *Engineering Department*

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### Performance Guarantee Policy

Per Chapter 13.20.2 of the Unified Development Ordinance, In lieu of requiring the completion, installation and dedication of all improvements shown on the approved construction plans prior to approval of the final recording plat, the City may enter into an agreement with the subdivider whereby the subdivider shall agree to provide an improvement guarantee or security to complete all required improvements.

The performance guarantee can be in the form of a surety bond, letter of credit, or cash bond.

The following represents the bonding process:

1. Submit an engineer's estimate for any public improvements not to be completed at time of plat recordation. This includes sidewalk, sewer lines, street trees, storm pipe, etc. The estimate should be for 125% of the cost of all required improvements. Waterline required for fire protection, and asphalt required for paving can't be bonded. An exception may be made for asphalt during winter conditions.
2. Once the estimate is approved, submit the bond application, \$300 application fee, and original performance guarantee.
3. If the application is acceptable, the City will create a bond agreement that will then need to be signed and returned to complete the process.
4. The guarantee can be released as improvements are completed wholly or in a maximum of 4 phases. Each phase must constitute a minimum of an additional 25% completion of the total improvements.

For more information, see Chapter 13.20.2 of the UDO