

**AUDIT/BIDS/INSURANCE COMMITTEE MEETING  
THURSDAY, JANUARY 21, 2016  
COUNCIL CONFERENCE ROOM—2ND FLOOR, CITY HALL**

The Audit/Bids/Insurance Committee met on Thursday, January 21, 2016 at 5:45 p.m. in the Council Conference Room, 2nd Floor City Hall, Gastonia, North Carolina.

**PRESENT:** Chairman Dave Kirlin  
Councilman Jim Gallagher  
Councilman Robert Kellogg

**STAFF:** Mr. Michael Peoples, Assistant City Manager  
Mr. Todd Carpenter, Assistant City Manager  
Ms. Judy Smith, Assistant Director of Human Resources  
Ms. Melody Braddy, Finance Director

**GUEST:** Ms. Brooke Kelly, Blue Cross Blue Shield  
Ms. Michelle Trantham, Blue Cross Blue Shield

Chairman Kirlin opened the meeting and thanked everyone for coming.

**ITEM 1: Wellness Program:**

Chairman Kirlin recognized Ms. Judy Smith, Assistant Director of Human Resources, for staff's presentation.

Ms. Smith briefed the committee with previous wellness programs and recognized Ms. Brooke Kelly with Blue Cross Blue Shield. Ms. Kelly reviewed how the 360 Wellness Roadmap works and options to consider. To collect the data needed will take approximately eight weeks and then an additional two weeks to prepare the strategic plan. The Wellness Roadmap pricing begins at \$7,500 and should not go over \$10,000. Final pricing is determined after a discussion on whether focus groups are to be included, how many environmental audits will be completed, and how many interviews are anticipated. The Committee directed staff to determine the number of focus groups needed, physical audit locations including total cost of plan, and then bring the strategic plan to City Council for final approval to get started.

**Committee Recommendation:** The Committee voted unanimously (3-0) to move forward with the 360 Wellness Roadmap pricing between \$7,500 and \$10,000 and directed staff to bring a full strategic plan with pricing to the February 16, 2016 City Council meeting for approval.

**Necessary Council Action:** Accept or reject the Committee's recommendation.

**ITEM 2: Other Matters:**

With no other items to discuss, the meeting was adjourned at 7:05 p.m.