

**AUDIT/BIDS/INSURANCE COMMITTEE MEETING
MONDAY, NOVEMBER 20, 2017
COUNCIL CONFERENCE ROOM—2ND FLOOR, CITY HALL**

The Audit/Bids/Insurance Committee met on Monday, November 20, 2017 at 5:45 p.m. in the Council Conference Room, 2nd Floor City Hall, Gastonia, North Carolina.

PRESENT: Chairman Dave Kirlin
Councilman Robert Kellogg

ABSENT: Councilman Jim Gallagher

GUESTS: Mr. Matt Braswell, Martin Starnes & Associates, CPAs, P.A.

STAFF: Mr. Todd Carpenter, Deputy City Manager
Ms. Melody Braddy, Assistant City Manager
Ms. Crystal Certain, Director of Financial Services
Mr. Wendell Hendrix, Controller

Chairman Kirlin opened the meeting and thanked everyone for coming.

ITEM 2.A: AUDIT RESULTS AND ANNUAL FINANCIAL AUDIT REPORT FOR FY ENDED JUNE 30, 2017:

Chairman Kirlin recognized Mr. Matt Braswell, Audit Director with Martin Starnes & Associates, CPAs, P.A. who presented the Annual Financial Audit Report for fiscal year ending June 30, 2017. The auditors issued an Unmodified Opinion on the City's financial statements and no Management Letter was issued for this audit period. Mr. Braswell noted that staff was cooperative and good to work with.

Mr. Braswell and staff fielded various questions of the Committee.

Committee Recommendation: The Committee accepted this for informational purposes only and recommends the Council accept the June 30, 2017 audit.

Necessary Council Action: Accept or reject the Committee's recommendation.

ITEM 3: OTHER ITEMS:

Chairman Kirlin recognized Mr. Todd Carpenter who noted that insurance claims are a little higher than last year and will continue to monitor this as the year progresses.

Staff is currently discussing expanding the Tobacco Policy and asked for guidance from the Committee.

The Committee feels it's time to start collecting information from other Municipalities and would like to include tobacco use in educational material and invite Tobacco Free Gaston to present information to the next Committee meeting.

With no other items to discuss, the meeting was adjourned at 6:45 p.m.