

**AUDIT/BIDS/INSURANCE COMMITTEE MEETING
WEDNESDAY, NOVEMBER 19, 2014, 5:30 P.M.
COUNCIL CONFERENCE ROOM—2ND FLOOR, CITY HALL**

PRESENT: **Chairman Dave Kirlin**
Mayor Pro Tem Brenda Craig
Councilman Jim Gallagher

GUEST: Mr. Matt Braswell, Martin Starnes & Associates, CPAs, P.A.

STAFF: Mr. Ed Munn, City Manager
Mr. Ash Smith, City Attorney
Mr. Flip Bombardier, Assistant City Manager, Public Infrastructure
Ms. Melody Braddy, Director of Financial Services
Mr. Wendell Hendrix, Controller

The Audit/Bids/Insurance Committee met on Wednesday, November 19, 2014, at 5:30 p.m. in the Council Conference Room, 2nd Floor City Hall, Gastonia, North Carolina. Chairman Kirlin called the meeting to order and then recognized Ms. Melody Braddy, Director of Financial Services, for staff's presentation.

1) Audit Results and Annual Financial Audit Report for Fiscal Year Ended June 30, 2014:

Ms. Braddy stated the City's auditors, Martin Starnes & Associates, CPAs, P.A., have completed their annual audit of the City's financial records for fiscal year ended June 30, 2014 and that no Management Letter was issued for the audit period ending June 30, 2014. Ms. Braddy introduced Mr. Matt Braswell, Audit Director for Martin Starnes & Associates, CPAs, P.A., for the presentation of the audit results. Audit highlights include an Unmodified Opinion, no material internal control weaknesses identified, and cooperative staff. Mr. Braswell and City staff fielded numerous questions from the Committee concerning the City's financial status.

The Committee also requested that City staff conduct an internal analysis of accounting controls for departments that handle cash. An internal control audit of each department would ensure that the proper rules are being followed and procedures are in place which conform to accounting standards and guidelines.

Committee Recommendation: The Committee unanimously accepted the audit results and annual financial report for the fiscal year ended June 30, 2014, as presented.

Necessary Council Action: Approve or reject the audit results and annual financial report.

2) Other Related Matters:

With no other items to discuss, the meeting was adjourned at 6:47 p.m.