



FARMERS MARKET BUILDING & POLE SHED RENTAL POLICIES

GENERAL INFORMATION

The Gastonia Farmers Market is located at 410 E. Long Avenue, Gastonia, NC 28054

The Farmers Market Building and Pole Shed are owned by the City of Gastonia and operated by the Gaston County Farmers Association. These facilities are available for use by City and County departments, nonprofit organizations, businesses, and the general public when not needed for Farmers Market activities.

Approval to use the facilities is granted only when all policies, City ordinances, and rental requirements are met.

BUILDING INFORMATION

- **Total Area:** 10,500 square feet
- **Dimensions:** 50 ft x 210 ft
- **Restrooms:** Each restroom includes three stalls; one stall in each is fully accessible.
- **Utilities:** Electrical power available throughout the building.
- **Climate Control:** The building does not have heating or air conditioning.

Included Equipment

- **Tables, approximately:** 39 six-foot tables and 51 eight-foot tables
- **Chairs, approximately:** 72 chairs

Parking Spaces: 75 slots with 9 accessible spaces

Ideal Uses

Community meetings, festivals, workshops, vendor events, fundraisers, and other gatherings that require a large, open layout.

No Endorsement

Approval of a rental application does not constitute endorsement by the City of Gastonia or the Gaston County Farmers Association of any organization, event, beliefs, viewpoints, or activities conducted at the facility.

RESERVATION REQUIREMENTS

- Reservations must be submitted at least **14 days** prior to the requested rental date.
- The application must be signed by an individual who is at least **18 years of age** and who accepts responsibility for the event.
- Rental fees must be paid at least **7 days** before the event.
- Reservations canceled within **5 days** of the event are not eligible for a refund.
- Reservations may be canceled by the City of Gastonia or the Gaston County Farmers Association for violations of these policies, City ordinances, or other lawful reasons.

RENTAL RESPONSIBILITIES

The individual signing the rental agreement is responsible for:

- The conduct of all guests attending the event.
- Any damage to the facility or City property.
- Returning the facility to the condition in which it was received.
- Payment for damages exceeding the security deposit.
- Ensuring all City policies are followed throughout the event.

FACILITY USE RULES

1. Rentals may not interfere with regular Farmers Market operations.
2. Alcohol is prohibited unless all required permits and approvals have been obtained.
3. Food and refreshments may be sold unless otherwise prohibited.
4. Decorating times must be approved in advance. All decorations and equipment must be removed immediately following the event.
5. All cleanup must be completed by **5:30 a.m.** the morning following the event, unless communicated prior to rental.
6. Smoking is prohibited inside all City facilities.
7. Activities must conclude by **11:00 p.m.** unless otherwise approved.
8. Security personnel are required for public dances and other events as determined by the City.
9. City and Farmers Market staff may enter the facility at any time when performing official duties.
10. No City-owned or Farmers Market-owned equipment may be removed from the premises.
11. No vehicles are permitted inside the Farmers Market Building.
12. Any signs or banners must comply with the City of Gastonia Sign Ordinance.
13. Approved adult chaperones must be present during events involving participants under 18 years of age.
14. Gambling or games of chance are prohibited unless otherwise permitted by law.
15. Merchandise, flea markets, or other sales activities require prior approval from the City Manager or designee.
16. Rental of the Farmers Market Building includes use of the existing tables. Renters are responsible for providing any additional tables or chairs needed and must return all tables to their original location before leaving.

NOISE

Because the Farmers Market is located adjacent to residential neighborhoods, excessive noise is prohibited. Music, amplified sound, or other loud activities may not disturb neighboring properties. Failure to comply may result in immediate termination of the event and denial of future rental privileges. Please check with the Gastonia Police Department to see if you will need to apply for a noise permit.

RENTAL CLEANING RESPONSIBILITIES

The renter is responsible for cleaning the facility after the event.

This includes, but is not limited to:

- Removing all decorations and personal property.
- Sweeping and cleaning floors as needed.
- Emptying all trash cans into the outside dumpster.
- Cleaning restrooms if necessary.
- Returning tables to their original locations.
- Locking and securing the facility.

Failure to properly clean the facility may result in forfeiture of all or part of the security deposit.

KEYS

The responsible party must:

- Pick up and sign for the facility keys.
- Not duplicate or loan the keys to anyone.
- Personally open and secure the building.
- Return the keys on the first business day following the rental.

STARTER SUPPLIES ACKNOWLEDGEMENT

I understand that the City of Gastonia provides a **starter supply kit** for each rental event, including:

- One (1) trash bag in each trash receptacle
- One (1) roll of toilet paper in each restroom stall
- Hand soap in restroom dispensers

I understand that my organization is responsible for providing any additional trash bags, toilet paper, paper products, cleaning supplies, or other consumable items needed during the event. My organization is also responsible for emptying all trash cans before returning the keys and for any additional cleaning required as a result of our rental.

POLE SHED ELECTRICAL SERVICE ACKNOWLEDGEMENT

I understand that electrical service to the Pole Shed is not automatically activated. If my organization reserves the Pole Shed and requires electricity, I must notify City staff prior to the event so power can be turned on before the rental begins.

FEES

Farmers Market Building (Daily)

- Nonprofit Organization: \$100
- Private Use: \$200
- Public/Commercial Use: \$225

Pole Shed (Daily)

- Nonprofit Organization: \$50
- Private Use: \$75
- Public/Commercial Use: \$100

Security Deposit: \$200

The security deposit is required to cover damages or excessive cleaning. If repair or cleaning costs exceed the deposit amount, the renter is responsible for all additional expenses.

Security deposits are generally refunded within **10 business days** after the event, provided the facility has been properly cleaned and no damages are found.

